

Schools Sharing Technology

Multi-Record Vendor Information

The **Maintain Vendor Information** program allows school districts to build a list of vendors and track information regarding demographics, contacts, categories, 1099s, and purchasing volumes. Vendor records have numerous uses. Within the Financial Information System vendor records are utilized in Purchasing, Accounts Payable, and Cash Disbursements. Within the Employee Information System vendor records are accessed as deductions are processed. Historically vendors have been tracked by a unique number assigned to them. The Ascent product offers the ability of sorting and selecting vendors by number, name, city, and state.

Working Together Works!



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