



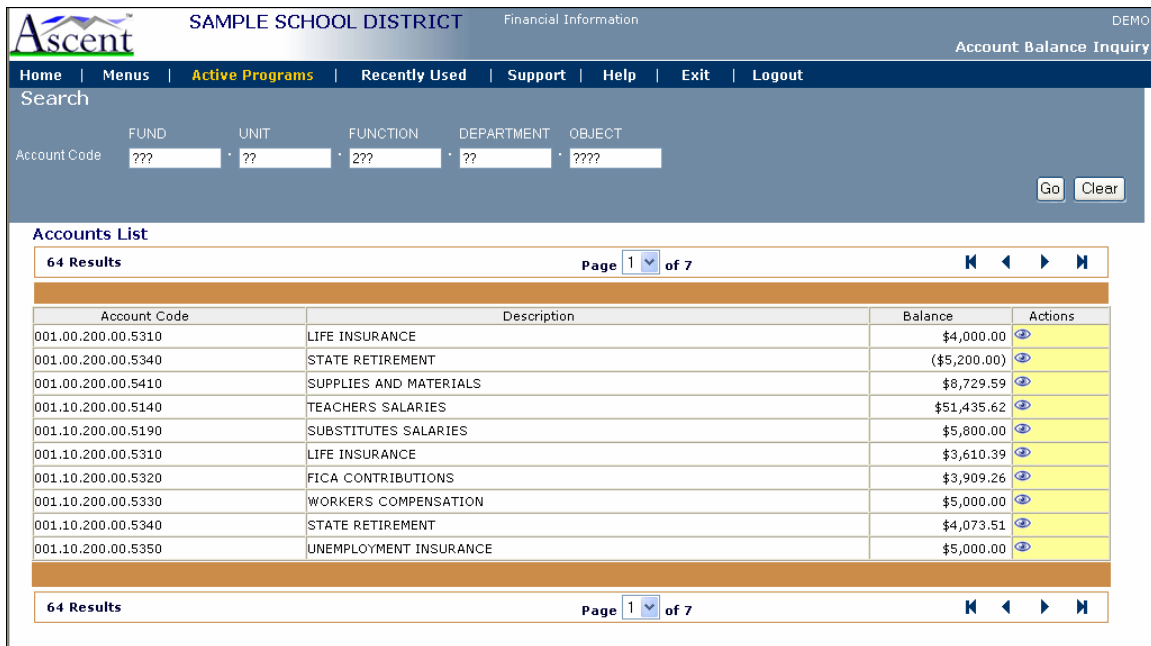
## Schools Sharing Technology

### Account Balance Inquiry

The Account Balance Inquiry program simplifies the process of looking up and verifying account information. Accounts can be selected and their summary balances displayed. The detailed activity of an account can also be reviewed.

#### Search Screen

The search screen lists account codes in numeric order. In our example, each account code consists of five account elements: Fund, Unit, Function, Department, and Object. Account codes and their elements are defined on the district level and will likely differ from our example. Account codes can be selected by replacing question marks with some portion of the account and clicking the  button. Account details can be displayed by selecting the view  icon of the desired account.



**Accounts List**

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Account Code	Description	Balance	Actions
001.00.200.00.5310	LIFE INSURANCE	\$4,000.00	
001.00.200.00.5340	STATE RETIREMENT	(\$5,200.00)	
001.00.200.00.5410	SUPPLIES AND MATERIALS	\$8,729.59	
001.10.200.00.5140	TEACHERS SALARIES	\$51,435.62	
001.10.200.00.5190	SUBSTITUTES SALARIES	\$5,800.00	
001.10.200.00.5310	LIFE INSURANCE	\$3,610.39	
001.10.200.00.5320	FICA CONTRIBUTIONS	\$3,909.26	
001.10.200.00.5330	WORKERS COMPENSATION	\$5,000.00	
001.10.200.00.5340	STATE RETIREMENT	\$4,073.51	
001.10.200.00.5350	UNEMPLOYMENT INSURANCE	\$5,000.00	

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